

# Medicine Hat Auto Racing Association

Final work Bee to do list;

1. Place pit side garbage drums between fence on west side of track between entrance and exit.
2. Remove line up boards and Evolution sign above line up boards for winter
3. Drain water tank and water system, remove plugs / lines on sinks and toilets, purge with air, drain hot water tank and add winter antifreeze in toilets.
4. Clean washrooms.
5. Put blower away
6. Clean up back gate and tech shacks.
7. Store Scales off site.
8. Clean concession out, drain water system, unplug fridge and coolers if empty?
9. All product left in concession must be put in sealed containers.
10. Take down signs (COVID)
11. Clean spectator booth at fan entrance.
12. Clean office and tower.
13. Store Radios off site
14. Paint to be removed and stored in a heated area.
15. Place trash cans under bleachers on fan side, take down CYCY sign and remove flags from poles. Flag poles lay on angle irons under bleachers
16. Clean up garbage around track.
17. Trim trees behind bathroom and by ladder on big water tank if we have time.
18. Spray locks with oil (can in office) to lubricate them then wipe clean.
19. Call to have 3 porta potties removed from pit area.
20. Get water cooler for concession taken back
21. Change all the lock codes for winter and only give to board
22. Put away caution lights in safety shack.
23. Make sure breaker box and electrical shack and locked.